



# USM MOBILITY INFORMATION SHEET 2024/2025

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International  
Mobility &  
Collaboration  
Centre

# GENERAL INFORMATION

## NAME OF INSTITUTION

Universiti Sains  
Malaysia (USM)

## MAILING ADDRESS

Building C09 International Mobility  
& Collaboration Centre (IMCC),  
Universiti Sains Malaysia  
11800 USM, Penang Malaysia

## CONTACT



+604-653-2770



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<https://imcc.usm.my>

## EXCHANGE OFFICE

International Mobility &  
Collaboration Centre  
(IMCC)

## “ IMCC CONTACT PERSON ”

### PROFESOR DR. LEE KEAT TEONG

Exercising the Function of the Director of IMCC



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### ASSOC. PROF. DR. MOHD HAFIZAL MOHD ISA

Deputy Director of IMCC, International Mobility



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### DR. SYAHEERAH LEBAI LUTFI

Deputy Director of IMCC, Global Engagement & Network



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### MS. MOGANESWARY A/P MUTHUSAMY

Mobility Programmes Manager



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### MADAM SITI MUNIRAH ABDUL ZAKARIAH

Visa Management Officer



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### MS. CLARENE TAN CHERN CHIEH

International Relation & Student Support Officer



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### MADAM NORASHIKEN HAJI AHMAD

Assistant Registrar (IMCC @ Health Campus, Kelantan)



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### MS. NURUL IZZATI FATIN NOORLIN

Inbound Mobility (Exchange Programme)



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### MADAM SITI SARAH IBRAHIM

Inbound & Outbound Mobility  
(Research Attachment/Internship)



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### MADAM NURFARAHAIN ZULKEFLI

Outbound Mobility  
(Exchange Programme/Short-Programme)



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# ACADEMIC & EXCHANGE

## RELATED INFORMATION

	SEMESTER I	SEMESTER II
<b>ACADEMIC CALENDAR</b>	October - February (Fall) 14 Oct 2024 - 23 Feb 2025	March - August (Spring) 24 March - 3 Aug 2025
<b>NOMINATION DEADLINES</b>	10 June	10 Nov
<b>APPLICATION DEADLINES</b>	15 June	15 Nov

- NOTE:**
- Fully completed application along with all required supporting documents **MUST** reach IMCC by e-mail before the application deadlines.
  - All applicants are not required to send the hardcopy of the application form. Please attach a clear .jpeg file passport photo with the e-mail.

## SUPPORTING DOCUMENTS

- ✓ An Up-to-date Certified Academic Transcript **(with translation if necessary)**
- ✓ A Copy of The Student's Matriculation Card A
- ✓ Curriculum Vitae
- ✓ A Confirmation Letter (<https://bit.ly/ConfirmationLetter-SAMPLE>)
- ✓ Disability Support Details
- ✓ A fully Completed Course Registration/ Learning Agreement Signed by Home Institution Coordinator
- ✓ A Recommendation Letter from Your Academic Advisor (to support your application)
- ✓ A Certified Copy of IELTS / TOEFL / other English Proficiency Test Result (if English is not first language)
- ✓ Portfolio (for creative design based courses). Include slides and an academic reference authenticating work
- ✓ A Clear Copy of The Details Page of Your Passport
- ✓ A Copy of Your Passport Photo (White background and 4.5 cm high x 3.5 cm wide)

### DURATION OF EXCHANGE

**1 Semester:** 6 months  
**1 Academic Year:** 12 months

### REQUIRED CREDITS

Min **9** Units

### COURSE LOAD

Max **21** Units

### EXCHANGE COURSES

Most courses are offered in English.

For further information:  
[www.imcc.usm.my](http://www.imcc.usm.my)

### RESTRICTED COURSES



Dentistry



Medicine

### COURSE REGISTRATION

During the **Orientation Week**

# ACADEMIC & EXCHANGE

## RELATED INFORMATION

### ■ LANGUAGE / GPA REQUIREMENT ■

TOEFL	TOEFL	TOEFL	IELTS	TOEIC
ITP: 543	PBT: 550	IBT: 79-80	BAND 5	605

- NOTES:**
- There are no minimum requirements for **GPA**.
  - If **English is not the first language**, students are required to fulfill the **minimum language requirement** as above.
  - If students **do not have this qualification**, **supporting letter** from their English teacher of the highest level at university is sufficient.  
(**MUST** state that the student is able to communicate and write in English well)

### ■ USM GRADING SYSTEM ■

USM GRADE	POINT	MARKS	REMARKS
A	4.00	80-100	
A-	3.67	70-79	
B+	3.33	64-69	
B	3.00	58-63	PASS
B-	2.67	52-57	
C+	2.33	46-51	
C	2.00	40-45	
C-	1.67	36-39	
D+	1.33	32-35	PASS WITH CONDITION
D	1.00	28-31	
D-	0.67	25-27	
F	0.00	0-24	FAIL / ABSENT FROM EXAMINATION

# ORIENTATION PROGRAMME

## SEMESTER I

## SEMESTER II

### ORIENTATION WEEK

30 Sept - 4 Oct 2024

17 - 21 March 2025

- NOTES:**
- Exact dates will be notified later.
  - Suggested date of arrival is 2 days before the orientation.
  - Airport pick-up will only be offered 2 days before the orientation week.
  - Airport pick-up will not be provided during or after the orientation week.
  - Orientation week is compulsory for all exchange students.

## FACILITIES & SERVICES AVAILABLE

### FACILITIES



Libraries



Sport facilities

(Swimming pool, gym, tennis court etc.)



Cafeterias



On-campus Commuters



Museum



Banks



Post Office

### SERVICES

- ✓ Orientation
- ✓ Airport Pick-up (semester basis students)
- ✓ Student Buddies/ Student Helpers
- ✓ Assistance on securing On-Campus Accommodation
- ✓ Student Visa Application Process
- ✓ Assistance on Course Registration
- ✓ Activities for Exchange Students throughout the Semester (e.g. Outing, Counseling, etc.)
- ✓ International Student Support

## ACCOMMODATION

### ON-CAMPUS HOSTELS

- From RM5 / day (for Partner Universities in Main Campus only)
- Offered only **upon request**
- Subject to availability
- **No application fee** is required
- **Twin-sharing room** with a common sharing bathroom
- There is **no meal plan** provided
- **Cafeterias** are available in each hostel and various **food outlets** are located within the vicinity

### OFF-CAMPUS HOUSING

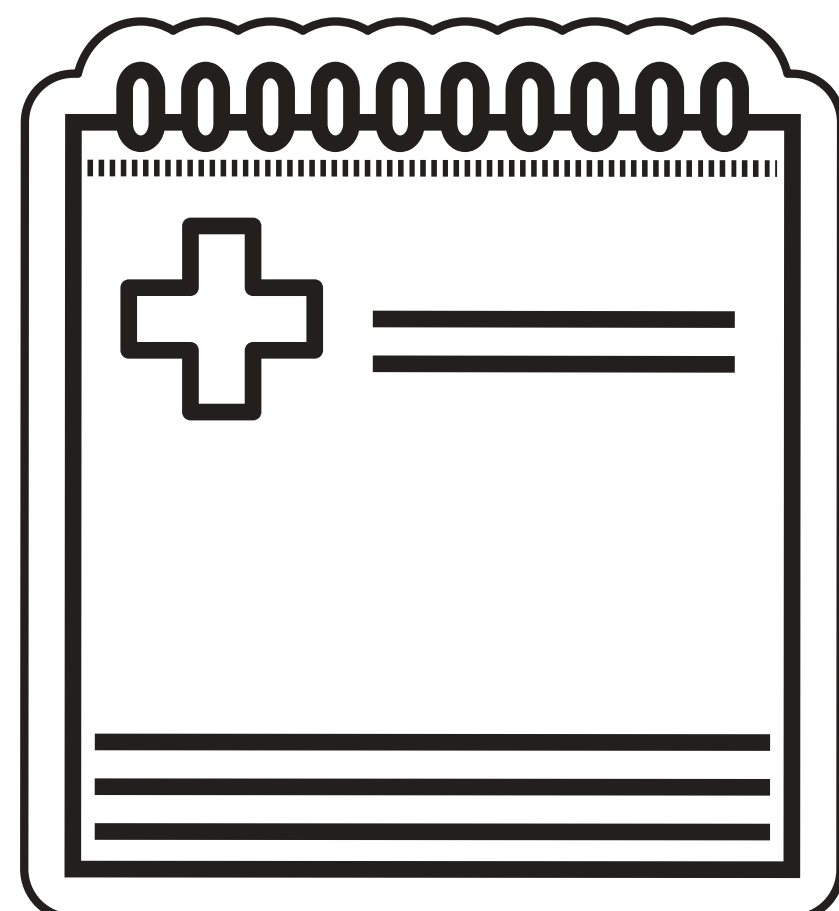
- Approximately from **RM 1200 / month**
- Exchange students may opt to rent private apartments off-campus; located within **walking distance from USM**
- Contacts of off-campus housing are available **upon request**

# INSURANCE & VISA

## INSURANCE

- Each Exchange Student **MUST** keep a valid insurance coverage throughout their stay in Malaysia.

**\*Copy of insurance certificate (in English)** need to be submitted before the arrival of student to Malaysia.



## MEDICAL

- All students are compulsory to run the **medical check up** in **USM Health Centre** during the orientation week.
- Pre-medical test are not required but students must submit the **Health Declaration Form** provided together with the **application form**.

## VISA

- All international students are required to apply for **the Student Pass (Mobility)** for the purpose of their stay in Malaysia.
- USM will assist International students throughout the application process in obtaining the student pass (Mobility) through **Education Malaysia Global Services (EMGS)**.

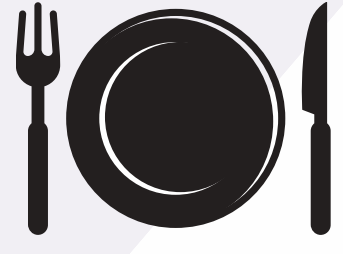
**\*For applying Student Visa:**

<https://visa.educationmalaysia.gov.my/customer/account/login/>



- For further information, please visit our website: <https://imcc.usm.my/v2/visa/>

# EXPENSES



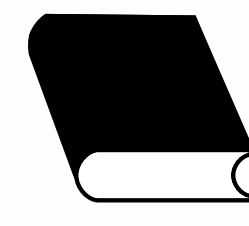
## FOOD / MEALS

RM900.00/ month



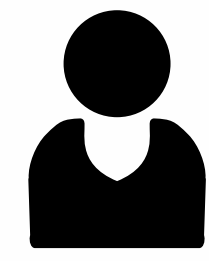
## LOCAL TRANSPORTATION

RM80.00/ month



## ACADEMIC EXPENSES

RM350.00



## PERSONAL EXPENSES

RM400.00 - RM600.00  
/month

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## ADMINISTRATIVE F E E S

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APPLICATION FEE	RM 50.00
REGISTRATION FEE	RM 40.00
STUDENT ID CARD FEE	RM 60.00
ORIENTATION FEE	RM 200.00
LIBRARY FEE	RM 100.00
MEDICAL CHECK-UP	RM 360.00

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## OTHER F E E S

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(e-Visa Approval Letter – EVAL & Student Pass)

<b>EVAL &amp; EMGS PROCESSING FEES</b> (subject to change) (include Ikad & courier charges)	<b>RM470.00 ++</b>
<b>INSURANCE</b>	
• 6 MONTHS	RM275++
• 12 MONTHS	RM370.00 ++
<b>VISA STICKER + PERSONAL BOND</b>	<b>RM120.00</b>